



REQUEST FOR QUOTATION

NEGOTIATED PROCUREMENT 53.1. TWO FAILED BIDDINGS

SUPPLY AND DELIVERY OF PASSENGER VANS FOR THE PROCUREMENT SERVICE – DEPARTMENT OF BUDGET AND MANAGEMENT

AMP-083-23 (NP 53.1)

FUNDING SOURCE: PS REVOLVING FUND

1. The **Procurement Service – Department of Budget and Management (PS-DBM) Internal Bids and Awards Committee (iBAC)** resolved through BAC Resolution No. **PS-BAC-23-11-04** the use of Negotiated Procurement under Two Failed Biddings for the **"Supply and Delivery of Passenger Vans"**. Thus, the PS-DBM invites PhilGEPS registered suppliers to bid for the following items in accordance with the provisions of the Revised IRR of R.A. 9184:

Item No.	Quantity	Item Description	Approved Budget for the Contract	Delivery Period
1	2 units	Supply and Delivery of Passenger Vans	₱ 2,780,000.00	Please refer to "Annex B"

The ABC is understood to be the ceiling price; offers must not exceed the ABC provided.

2. The summary of the bidding activities are as follows:

Posting of Invitation to Bid/Request for Quotation	06 December 2023
Negotiation Activity	11 December 2023, 10:00 AM
Issuance of Result of Negotiation	11 December 2023
Deadline for Submission of Bids/Quotations	15 December 2023, 10:00 AM
Opening of Bids/Quotations	Immediately after the deadline of submission of bids/quotations

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Revised IRR of R.A. 9184, otherwise known as the Government Procurement Reform Act.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country

the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to R.A. 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from PS-DBM and inspect the Bidding Documents through the Internal Bids and Awards Committee (iBAC) Secretariat at the address given below during *Mondays to Fridays except holidays, from 9:00 A.M. to 4:00 P.M.*
5. A complete set of Bidding Documents/Request for Quotation may be acquired by interested bidders from the iBAC Secretariat, free of charge, or it may be downloaded from the website of the PS-DBM.
6. The PS-DBM will hold a **Negotiation Activity on 11 December 2023, 10:00 A.M.** at PS Complex, Cristobal Street, Paco, Manila.
7. Bids must be duly received by the iBAC Secretariat through manual submission at the office address indicated below **on or before 15 December 2023, 10:00 A.M.**

Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall also be rejected.

8. Bid opening shall be conducted on **15 December 2023**, immediately after the deadline of submission at the PS-Conference Room, PS Complex, Cristobal St., Paco, Manila. Bids will be opened in the presence of the bidders who chose to attend the opening.
9. Bidders shall drop their duly accomplished eligibility requirements, technical and financial proposals in two (2) separate sealed envelopes in the designated bid box located at the 2nd floor of the PS-DBM.
10. The Procurement Service reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to the contract award, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

PS Internal Bids and Awards Committee Secretariat

General Services Division

2nd floor, PS Complex

Procurement Service-PhilGEPS

Cristobal St., Paco, Manila

internal-bacsec@ps-philgeps.gov.ph

(sgd)ENGR. JAIME M. NAVARRETE, JR.

Chairperson, Internal Bids and Awards Committee

The following documents shall also be submitted during submission of offers:

No.	Requirement	Instruction
TECHNICAL ENVELOPE		
1	<p><i>PhilGEPS Platinum Certificate of Registration and Membership</i></p> <p><i>(in accordance with Section 8.5.2 of the Revised IRR of R.A. 9184)</i></p>	<p><i>Must be valid and current.</i></p> <p><i>The items under Annex "A" of the Platinum Certificate shall be updated.</i></p>
2	<p><i>Annex "B" Schedule of Requirements</i></p>	<p><i>Must indicate the required information.</i></p> <p><i>Must be duly signed by the authorized representative.</i></p>
3	<p><i>Annex "C" Technical Requirements</i></p>	<p><i>Must indicate "COMPLY."</i></p> <p><i>Must indicate the required information.</i></p> <p><i>Must include/submit the references and documents required.</i></p> <p><i>Must be duly signed by the authorized representative</i></p>
4	<p><i>Annex "D" Omnibus Sworn Statement and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.</i></p>	<p><i>Ensure that there are eleven (11) declarations.</i></p> <p><i>Indicate required information.</i></p> <p><i>Attach competent evidence of identification (valid government-issued ID).</i></p> <p><i>Must be duly notarized and signed.</i></p>
FINANCIAL ENVELOPE		
5	<p><i>Annex "A" Price Proposal Form</i></p>	<p><i>Must indicate the unit and total price.</i></p> <p><i>Must indicate the required information.</i></p> <p><i>Must be duly signed by the authorized representative.</i></p>

Price Proposal Form

Date: _____

The Chairperson, Internal Bids and Awards Committee
Procurement Service
PS Complex, Cristobal Street
Paco, Manila

Ma'am/Sir:

Having examined the **Request for Quotation No. AMP-083-23 (NP 53.1)** the receipt of which is hereby duly acknowledged, the undersigned offers the **SUPPLY AND DELIVERY OF PASSENGER VANS FOR THE PS-DBM.**

In conformity with the said Request for Quotation for the sums stated hereunder:

ITEM NO.	QTY	ITEM DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	2 units	Supply and Delivery of Passenger Vans		
Total Price in Words:				

We undertake, if our Proposal is accepted, to perform the services/deliver the goods as identified in the Schedule of Requirement and the Technical Requirement.

Until a formal Contract is prepared and executed, this Proposal, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the lowest or any Proposal you may receive.

Date

Company Name

Authorized Representative
Name/Signature

Address

Official Contact Number

SCHEDULE OF REQUIREMENTS

ITEM NO.	QUANTITY	ITEM DESCRIPTION	AGENCY'S DELIVERY SCHEDULE
1	2 units	Supply and Delivery of Passenger Vans	Within sixty (60) calendar days upon receipt of the Notice to Proceed

I hereby commit to deliver the required quality and quantities upon receipt of the Notice to Proceed as indicated above.

Name of Company

Signature Over Printed Name of the Authorized Representative

Date

TECHNICAL REQUIREMENT

ITEM DESCRIPTION : **Supply and Delivery of Passenger Van**

QUANTITY/UOM : **2 units**

UNIT PRICE : **Php 1,390,000.00**

APPROVED BUDGET FOR THE CONTRACT : **Php 2,780,000.00**

AGENCY SPECIFICATIONS	BIDDER'S STATEMENT OF COMPLIANCE
Brand & Model: Branded, brand new , complies with the following minimum requirements:	Brand and Model:
Displacement: not exceeding 2500cc for for gasoline or 3000cc for diesel	
Engine Type: 4 cylinders, 16-valve DOHC	
Transmission: 5-Speed Manual Transmission	
Seating Capacity: 15 persons	
Brakes, Front: Disc	
Brakes, Rear: Drum	
Wheel Type: Steel	
Wheel and Tire Size: 195R15c	
Tires and Wheels: Manufacturer's Standard, manufactured not earlier than 2022	
Color: to be advised by the end user	
Air Conditioning System: Manual Control	
Audio System: Manufacturer's Standard	
SRS Airbag: Driver & Front passenger	

<p>Warranty: Three (3) years or 100,000 km, whichever comes first on the main assemblies of Engine, Transmission and Differential</p>	
<p>Inclusions:</p> <ul style="list-style-type: none"> -Three (3) years LTO Registration -One (1) Year TPL Insurance -One (1) Year Comprehensive Insurance -Standard Tools -Early Warning Device (EWD) -Seat Cover -Matting -Tint 	
<p>Additional Requirements</p>	
<p>Submission of proof of evidence as proof of compliance with the bidder's actual offer, if applicable.</p> <p style="padding-left: 40px;">a. Brochures/ Technical Data</p>	
<p>Certification from the bidder with verifiable proof such as, but not limited to, sales invoice, official receipt, advertisements, publications and other similar documents that the "BRAND of the MOTOR VEHICLE" being offered has been continuously in the Philippine Market for at least EIGHTEEN (18) years before the submission and receipt of bids. Provided that the motor vehicle to be supplied is the latest model being offered in the Philippines.</p>	
<p>Certification from the bidder with proof that the motor vehicle to be supplied is the latest model being offered in the Philippines</p>	
<p>List of Manufacturer's, Company-Owned or Accredited Service Centers:</p> <p style="padding-left: 40px;">a. Five (5) in NCR</p>	

Certification of Spare Parts Availability in the Philippines from delivery up to the next five (5) years after end-of-production issued by the manufacturer or authorized dealer.	
Certificate of Conformity issued by the DENR, ensuring that the motor vehicle complies with the numerical emission standards or any proof of compliance that will suffice this requirement.	

[Bidders must state here either "Comply**" or "**Not Comply**" against the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply", or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]*

I hereby certify that the statement of compliance to the foregoing technical specifications are true and correct, otherwise, if found to be false either during bid evaluation or post-qualification, the same shall give rise to automatic disqualification of our bid.

Name of Company	Signature Over Printed Name of Authorized Representative	Date
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Omnibus Sworn Statement (Revised)
[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards;

8. [Name of Bidder] is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity;

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or

abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code;

11. *[Name of Bidder]* hereby assigns the following contact number/s and e-mail address/es as the official telephone/fax number and contact reference of the company where the PS BAC and PS notices may be transmitted.

Telephone No/s.: _____
Fax No/s.: _____
E-mail Add/s.: _____
Mobile No.: _____

It is understood that notices/s transmitted in any of the above-stated telephone/fax numbers and/or e-mail address/es are deemed received as of its transmittal and the reckoning period for the reglementary periods stated in the bidding documents and the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall commence from receipt thereof.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of [month] [year] at [place of execution], Philippines. Affiant/s known to me, and known to be the same person/s in the exhibited **[insert type of government identification card used*]**, with his/her photograph and signature appearing thereon, with no. _____ issued on _____ at _____.

Witness my hand and seal this ___ day of [month] [year].

NAME OF NOTARY PUBLIC
Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorney's No. _____
PTR No. _____ [date issued], [place issued]
IBP No. _____ [date issued], [place issued]

Doc. No. _____
Page No. _____
Book No. _____
Series of _____.

**The identification card shall be at least one of those acceptable proofs of identity as identified under the provisions of the 2004 Rules on Notarial Practice.*

"Sec. 12. Competent Evidence of Identity – The phrase "competent evidence of identity" refers to the identification of an individual based on:

At least one current identification document issued by an official agency bearing the photograph and signature of the individual, such as but not limited to, passport, driver's license, Professional Regulations Commission ID, National Bureau of Investigation clearance, police clearance, postal ID, voter's ID, Barangay certification, Government Service and Insurance System (GSIS) e-card, Social Security System (SSS) card, Philhealth card, senior citizen card, Overseas Workers Welfare Administration (OWWA) ID, OFW ID, seaman's book, alien certificate of registration/immigrant certificate of registration, government office ID, certification from the National Council for the Welfare of Disabled Persons (NCWDP), Department of Social Welfare and Development (DSWD) certification;

The Board Resolution or Secretary's Certificate referring to the said Board Resolution designating the bidder's authorized representative and signatory need not specifically indicate the particular project where such authority is given provided that the said authority covers activities by PS.